

Executive Position	Vice President	Minimum Requirements:	RTAA Financial Member
Overview	To provide leadership and strategic direction in conjunction with the other Officers within the Executive Committee for the growth and enhancement of the Rail Track Association Australia. This will be achieved through acting in a professional manner, delivering sound fiscal practices and developing proactive relationships with Members and other stakeholders within the rail industry.		
Constitutional obligations			
Minimum Time Commitment over the term:	Fortnightly Executive Committee teleconference (30mins/fortnight) 2 x Management Meetings (3 hours) 1 x AGM (1.5 hours) Attendance at RTAA Technical and Networking Events as required Attendance at RTAA and Industry Events as required, included Field Day, AusRAIL etc.		
Length of Term	12 months	Term Expires	November 2019
Nominations Accepted by: EMAIL: businessmanager@rtaa.org.au Or online via the nomination portal		Nominees will be voted at the AGM	
Role Description			
Specific duties:			
<ul style="list-style-type: none"> a) Provide technical specialist advice and guidance to the RTAA b) Participate in the Corporate Governance of the Association as an Officer of the Executive Committee; c) Deputise for the President as required to ensure the Association is represented within the rail industry; d) Promote the positive image of the Association at all times, encouraging new Members to participate in the Associations activities. e) Act in good faith on behalf of and for the benefit of the Members at all times. f) Attend meetings requiring RTAA representation; g) Provide support, mentoring and assistance to the Management Committee Members and the Executive; h) Participate in day to day management of the Association through the Executive to reach agreed consensus on each issue raised, via the Executive Committee and Business Manager; i) Participate in the Association's financial affairs in support of and as requested by the Treasurer; j) Designated cheque signatory of the Association; k) Represent Association on Steering Committees e.g. AusRAIL Organising Committee, AusRAIL Technical Session Committee, Field Day Organising Committee; l) Receive and participate in reviews of AusRAIL Technical Papers for RTAA Stream; m) Chair / champion particular Sub-Committees within the Association e.g. Young Track Specialist Award; n) Chair Technical Session Streams at AusRAIL and other rail industry events 			

o) Share the above responsibilities with second Vice President, if two incumbents are elected in a particular year;			
Reviewed By:	Thomas Kerr	Date:	4/10/2018
Approved By:	Thomas Kerr	Date:	4/10/2018
Last Updated By:	Lynne Greenaway	Date:	4/10/2018